

STATISTICAL CONSULTING CENTRE: INITIAL APPOINTMENT FOR HDR CANDIDATES @ UOW

Please fill out this form and return it to EIS Research Office (Building 6.102 or eis-research@uow.edu.au). To make an appointment please contact 02 4221 4890 or eis-research@uow.edu.au. Note that your appointment needs written confirmation. Your supervisor must attend the meeting with you. This saves your time and ours.

THE FORM MUST BE PROVIDED BEFORE AN APPOINTMENT IS MADE

DETAILS

NAME		EMAIL	
FACULTY		SCHOOL	
DEGREE PROGRAM		PHONE	

Background in Statistics (e.g. subjects completed)	
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SUPERVISOR DETAILS

NAME		DEPARTMENT	
EMAIL		PHONE	

GUIDELINES ON THE USE OF THE STATISTICAL CONSULTING SERVICE

The Statistical Consulting Service provides advice on the use of statistical thinking and methods in research carried out by staff and postgraduate students. The objectives of the service are to improve and then maintain the quality of quantitative research done and to improve the statistical skills of researchers at the University of Wollongong. The service is operated by the School of Mathematics and Applied Statistics and is funded by the PVC(R). The following guidelines have been developed to ensure that an effective service is provided within the limited resources available.

- The service is available to academic staff, and to postgraduate students undertaking research degrees or doing a research project as part of a degree by course work. Priority is given to staff.
- Projects without external funding will be provided with up to 10 hours of consulting services per calendar year (pro rata) at no cost. Any time after that will be charged to the client at the rate of \$160 an hour.
- Projects in receipt of external funding are expected to meet the cost of the consulting services provided. The rate for this will be negotiated with each client.
- The subsidised 10 hours is at the discretion of the Director of the SCS. If the director considers that there is no benefit in further help, assistance may be stopped.
- The cost of any Statistical Computing organised by the SCS will be charged directly to the client at the rate dependent on the level of complexity involved.
- The consultant will not teach you Statistics or Statistical Computing. The SCS provides courses in Statistics and Statistical Computing. Clients are encouraged to attend these courses where possible before obtaining advice from the SCS. Participants will be charged for their attendance at such courses.

CLIENT'S RESPONSIBILITIES

- Acknowledgment of the statistical consultant where the project has incorporated the advice given.
- If substantial statistical design or analysis is performed under the direction of (or by) the statistical consultant, then the statistical consultant should be offered joint authorship on relevant publications.
- A copy of the relevant sections of the final report should be provided to the statistical consultant.
- Data used in the project, might be of further use in teaching and research at the University of Wollongong. Please consider giving the SCS a copy of the data in electronic form. The source of the data will be acknowledged and would only be used with permission.
- I understand and agree to the above conditions.

SIGNED (Client)	
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The Head of Department or Program Leader must complete one of the following declarations before the initial appointment occurs.
Please tick one of the following boxes.

<input type="checkbox"/>	I certify that the investigation described above has no external funding OR
<input type="checkbox"/>	Funds are available for Consulting

SIGNED (Head or Program Leader)	
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CONSULTING PROBLEM

TITLE	
Please attach a one-page brief overview of your general research aims and a description of the design issues or data analysis on which you are currently seeking advice. Please do not provide papers, etc unless asked.	